# CITY OF ATLANTA REQUEST FOR PROPOSALS (RFP) ADVERTISEMENT

Sealed proposals for FC-6006007889, MARKET BASKET SHOPPER SERVICE AT HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT will be received by designated staff of the Department of Procurement (the "DOP"), at 55 Trinity Avenue, City Hall South, Suite 1790, Atlanta, Georgia, 30303, on Wednesday, April 26, 2006.

# \*\*ABSOLUTELY NO PROPOSALS WILL BE ACCEPTED AFTER 1:59 P.M.\*\*

THIS PROJECT IS AN ELIGIBLE BIDDER PROJECT AS DEFINED IN § 2-1443 OF THE ATLANTA CITY CODE OF ORDINANCES, AND NO BID SHALL BE ACCEPTED UNLESS THE BID IS SUBMITTED BY AN ELIGIBLE BIDDER AS APPROVED BY THE OFFICE OF CONTRACT COMPLIANCE.

The names of proponents will be publicly read at 2:00 P.M., in Suite 1900, 1<sup>st</sup> Floor, City Hall South, 55 Trinity Avenue, S.W., Atlanta, Georgia.

**Scope of Services**: The City of Atlanta (the "City") is seeking the services of a qualified firm ("Proponent") to submit proposals to provide Market Basket Shopper Service for the Department of Aviation at the Airport. Interested proponents shall manage and operate a first class Market Basket Shopper Service and have an available pool of market basket shoppers to conduct price evaluations to compare the Airport's food and goods prices to street prices and price gathering.

A **Pre-proposal Conference** will be held on **Thursday, April 6, 2006 - 10:00 A.M.**, at the City of Atlanta's Hartsfield-Jackson Development Program Technical Support Campus, 1255 Loop Road, College Park, Georgia 30349. There will be representatives from the DOA and the DOP available at the conference to discuss this project and to answer any questions. Proponents are strongly encouraged to attend the conference.

General instructions and specifications for submitting bid packages for this project will be available beginning **Monday**, **March 20**, **2006**, and thereafter Monday through Friday 8:15 A.M. - 5:00 P.M., in the DOP's Plan Room, Suite 1900, City Hall, at a cost of \$25.00.

If you have any questions regarding this project, please direct them to Ms. Carla M. Cail, Contracting Officer, at (404) 330-6204, or by email at, <a href="mailto:ccail@atlantaga.gov">ccail@atlantaga.gov</a>. The City reserves the absolute right to reject any and all proposals and waive any technicalities at any time.

Please be advised that all proposals are subject to the Georgia Open Records Act, which permits any citizen of this state to inspect and/or copy any documents prepared and maintained or received in the course of the operation of a public office or agency. Should you elect to submit a proposal and it becomes the subject of a Georgia Open Records Act request, you will be asked by the City to identify all financial, privileged, confidential, and proprietary information that is included in your proposal. This information is exempt from disclosure pursuant to O.C.G.A. §50-18-72 and will be redacted from your proposal prior to disclosure in response to a request.

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The proposal documents cannot be downloaded. The proposal document must be purchased in the DOP's Plan Room.

# **CITY OF ATLANTA**

# Hartsfield-Jackson Development Program Technical Support Campus

1255 South Loop Road, College Park, Georgia 30337 Phone No.: 404-530-5500

# DIRECTIONS

# From Downtown Atlanta:

- Take I-75/I-85 South
- Continue on I-75 at the I-75/I-85 Split
- Exit 238B I-285 West
- Stay in right lane and follow signs for Loop Road
- Bypassing exit for I-285 West, continue on Loop Road through traffic light
- The H-JDP Tech Campus is the second building on the left (grey stone w/ blue awning)

#### From East Atlanta:

- Take I-285 South
- Get off I-285 at the I-75 exit
- Follow signs to I-285 West / Clark Howell Hwy / Loop Road
- Exit at Loop Road
- The H-JDP Tech Campus is the second building on the left (grey stone w/ blue awning)

# From South of Atlanta: (I-75)

- Take I-75 North
- Exit 238B I-285 West
- Keep to the right and exit at Clark Howell Hwy / Loop Road
- Follow signs for Loop Road, go through traffic light
- The H-JDP Tech Campus is the second building on the left (grey stone w/ blue awning)

# From Southwest of Atlanta: (I-85)

- I-85 North
- Exit 68 I-285 Bypass, follow to I-285 East
- Exit 59 Loop Road / Clark Howell Hwy /Airport Cargo
- Follow signs for Loop Road
- Bypass exit for I-285 West, staying in two right lanes to Loop Road
- Continue through traffic light
- The H-JDP Tech Campus is the second building on the left (grey stone w/ blue awning)

#### From West of Atlanta:

- From I-20, take I-285 South
- Exit 59 Loop Road / Clark Howell Hwy /Airport Cargo
- Follow signs for Loop Road
- Bypass exit for I-285 West, staying in two right lanes to Loop Road
- Continue through traffic light
- The H-JDP Tech Campus is the second building on the left (grey stone w/ blue awning)

# From the Airport:

- Take Airport Blvd toward I-85 North, stay in the right lane
- Exit Right onto North Inner Loop Road
- Continue on N Inner Loop Rd, crossing over Aviation Blvd, and road then becomes South Inner Loop Road
- Stay on S Inner Loop Rd until you see the "Road Closed" signs
- The H-JDP Tech Campus is the second building on the left (grey stone w/ blue awning)